

Jeff Watson

From: Jeff Watson
Sent: Thursday, November 05, 2015 10:01 AM
To: csundq3662@aol.com
Subject: SP-15-00005 Poulsen Short Plat
Attachments: SP-15-00004 Filbert Estates Narrative.pdf

SP-15-00005 Poulsen

Dear Mr. Sundquist,

As authorized agent for the above application this email is to inform you that additional information is required to complete the intake of the application. Item #9 of the general application information describes a project narrative which was not submitted. This is not a terribly complicated piece of information but it is essential to initial processing. I have attached an example which other PLS folks have used; mostly we need to know about water and septic but if you could oblige us with this information I will be able to deem the application complete. Inasmuch as this is a relatively minor oversight I will continue to plug the vital information into the system under the assumption it will be forthcoming relatively soon. That being said, code does stipulate that the application will be void if the requested information is not submitted within 180 days; just to make it official.

I look forward to hearing from you soon,

Jeffrey A. Watson
Planner II
[Kittitas County Public Works/Community Development Services](#)
411 North Ruby
Ellensburg WA 98926
jeff.watson@co.kittitas.wa.us
509-933-8274